

City of Cave Springs
City Council Meeting – American Legion Building
February 9, 2016

Call to Order

Mayor Lee officially called the meeting to order at 7:15 pm. The meeting was opened with the Pledge of Allegiance and prayer.

Roll Call

Mayor Travis Lee	Present
Mary Ann Winters	Present
Larry Fletcher	Present
Brett Moore	Present
Marc Williams	Present
Jay Finch	Present
Joan White	Present

Others Present

Kimberly Hutcheson, City Recorder / Treasurer
Justin Eichmann, City Attorney
Charlie Holyfield, City Manager
Tom Gheen - Accountant

Approval City Council Agenda

Mayor wants to add an Executive Session as #7 to the Agenda to discuss an employee discipline issue.

Alderman Finch made the motion to approve the Executive Session, Alderman Moore seconded all approved motion passes 6-0.

Mary Ann Winters	YES
Larry Fletcher	YES
Brett Moore	YES
Marc Williams	YES
Jay Finch	YES
Joan White	YES

APPROVAL OF CITY COUNCIL MINUTES

Alderwoman White made a motion to approve the minutes from the January 12, 2016. Alderman Finch seconded the motion all approved. 6-0

Alderwoman Winters made a motion to add the public comments back in the body of the meeting before we adjourn. Alderman Williams seconded the motion. Motion passes 5-0. This will be added as #7 to the agenda

Mary Ann Winters	YES
Larry Fletcher	YES
Brett Moore	YES
Marc Williams	YES
Jay Finch	NO
Joan White	YES

Mayor ask for a vote to change #6 to Public Comments and #7 to Executive Session on the agenda.

Alderwoman Winters made the motion, Alderman Williams seconded the motion, motion Passes 5-1.

CITY FINANCIALS

Alderman Williams made a motion to approve the City Financials. Alderwoman White seconded the motion. All agreed and the motion was approved. 6-0

Alderman Williams made a motion to approve the Water Financials. Alderman Finch seconded the motion. All agreed and the motion was approved. 6-0

Alderman Williams made a motion to approve the Sewer Financials. Alderman Finch seconded the motion. All agreed and the motion was approved. 6-0

Department Reports:

Fire Report: Chief Tony Wright

1. Fire Department just implemented the new fire department personnel handbook. They responded to 44 incidents in January 2016. 249 Man hours were utilized for these incidents.

Police Report: Chief Joe Powell – See Attached

1. Chief will be changing up the Police Report, and will be adding maintenance & mileage to report.

Water & Sewer Committee: Alderman Finch

1. Rural Water Management Services
 - a. Water Customers - 1240
 - b. Sewer Customers – 430
 - c. Water Sold – 4,591,536 Gallons
 - d. Water Used by City – 3749 Gallons

Planning Commission: No one is present

Mayor's Report: Mayor Lee updated the City on the following:

1. Highway 112 Corridor Study – The Mayor visited with Dick Trammel and the location has not been decided but will inform the Mayor as soon as a decision is made.

OLD BUSINESS:

1. **A RESOLUTION APPROVING THE FINAL 2015 BUDGET FOR THE CITY OF CAVE SPRINGS, AR. RESOLUTION 2016-04**

Alderman Williams made a motion to approve the final 2015 budget for The City of Cave Springs, AR. Alderman Fletcher seconded the motion. All agreed motion was approved 6-0.

NEW BUSINESS:

Alderman Williams made a motion to suspend the rules and read by title only. Alderman Fletcher seconded the motion.

1. **AN ORDINANCE AMENDING SECTION 7.32.02 LICENSE OF CHAPTER 7.32 SALE OF ALCOHOL, BEER, AND WINE OF TITLE 7 PUBLIC PEACE, SAFETY, AND MORALS, OF THE CAVE SPRINGS MUNICIPAL CODE SETTING FORTH CERTAIN REGULATIONS FOR THE SALE OF ALCOHOL, BEER & WINE IN THE CITY LIMITS OF CAVE SPRINGS, ARKANSAS, AND DECLARING AN EMERGENCY.**

ORDINANCE 2016-04

Mary Ann Winters	YES
Larry Fletcher	YES
Brett Moore	YES
Marc Williams	YES
Jay Finch	NO
Joan White	YES

Motion was approved 5-1.

Alderman Fletcher made a motion to adopt **ORDINANCE 2016-04**. Alderman Finch seconded the motion.

Mary Ann Winters	YES
Larry Fletcher	YES
Brett Moore	NO
Marc Williams	YES
Jay Finch	NO
Joan White	NO
Mayor Lee	YES

Motion was approved. 4-3

Alderman Fletcher made a motion to approve the emergency clause. Alderman Williams seconded the motion.

Mary Ann Winters	YES
Larry Fletcher	YES
Brett Moore	NO
Marc Williams	YES
Jay Finch	NO
Joan White	YES

All agreed and the motion was approved 4-2

2. **AN ORDINANCE AMENDING ORDINANCE NO 2014-06 ESTABLISHING THE RATES FOR SERVICES RENDERED BY THE SEWER SYSTEM OF THE CITY OF CAVE SPRINGS, ARKANSAS; DECLARING AN EMERGENCY AND PRESCRIBING TOHER MATTERS REALTING THERETO. ORDINANCE 2016-05**

Alderman Fletcher made a motion to suspend the rules and read by title only. Alderman Williams seconded the motion.

Mary Ann Winters	YES
Larry Fletcher	YES
Brett Moore	YES
Marc Williams	YES
Jay Finch	YES
Joan White	YES

All agreed and the motion was approved 6-0

Alderman Fletcher made a motion to approve ORDINANCE 2016-05. Alderman Finch seconded the motion.

Mary Ann Winters	YES
Larry Fletcher	YES
Brett Moore	YES
Marc Williams	YES
Jay Finch	YES
Joan White	YES

All agreed and the motion was approved 6-0

Alderman Fletcher made a motion to approve the emergency clause. Alderman Moore seconded the motion.

Mary Ann Winters	YES
Larry Fletcher	YES
Brett Moore	YES
Marc Williams	YES
Jay Finch	YES
Joan White	YES

All agreed and the motion was approved 6-0

3. **A RESOLUTION APPROVING AND AMENDING SUBSECTION 5.4.1 POLICE DEPARTMENT OF SECTION 5.4 SICK LEAVE OF THE PERSONNEL HANDBOOK FOR THE CITY OF CAVE SPRINGS, ARKANSAS. RESOLUTION 2016-05**

Alderman Finch made a motion to adopt RESOLUTION 2016-05. Alderman Williams seconded the motion.

Mary Ann Winters	YES
Larry Fletcher	YES
Brett Moore	YES
Marc Williams	YES
Jay Finch	YES
Joan White	YES

All agreed and the motion was approved 6-0

4. **A RESOLUTION AUTHORIZE THE MAYOR TO PROCEED WITH STEPHENS INC. TO PROVIDE FINANCING OPTIONS FOR THE SEWER EXPANSION PROJECT. RESOLUTION 2016-06**

Alderman Fletcher made a motion to approve RESOLUTION 2016-06. Alderman Finch seconded the motion.

Mary Ann Winters	YES
Larry Fletcher	YES
Brett Moore	YES
Marc Williams	YES
Jay Finch	YES
Joan White	YES

All agreed and the motion was approved 6-0

5. **Approval of the City of Cave Springs hiring a Zoning Official, and setting the pay scale.**

Alderman Fletcher made a motion to set the pay scale from \$40,000 - \$65,000. Alderman Finch seconded the motion.

Mary Ann Winters	YES
Larry Fletcher	YES
Brett Moore	YES
Marc Williams	YES
Jay Finch	YES
Joan White	YES

All agreed and the motion was approved 6-0

6. **Public Comments**

1. Ann – Questioning about when the Census will start. Alderman Fletcher said March 20, 2016.

Alderwoman White made a motion to go into Executive Session at 8:40, Alderman Moore seconded. Motion passes 6-0

7. **Executive Session - Employee Discipline Issue**

City Council was dismissed at _____.

Mayor Travis Lee

Kimberly Hutcherson, City Recorder