

**City of Cave Springs
City Council Meeting - IRWS
December 14, 2015**

Call to Order

Mayor Lee officially called the meeting to order at 6:30 pm. The meeting was opened with the Pledge of Allegiance and prayer.

Roll Call

Mayor Travis Lee	Present
Mary Ann Winters	Present
Larry Fletcher	Present
Brett Moore	Present
Marc Williams	Present
Jay Finch	Present
Joan White	Present

Others Present

Nicole Ferguson – Was Filling in as Recorder on 12/14/15
Kimberly Hutcheson, City Recorder / Treasurer - Absent
Justin Eichmann, City Attorney
Charlie Holyfield, City Manager
Tom Gheen - Accountant

Approval City Council Agenda

Alderswoman White made a motion to approve December 14th agenda. Alderman Finch seconded the motion. All agreed and the motion was approved. 6-0

Mary Ann Winters	YES
Larry Fletcher	YES
Brett Moore	YES
Marc Williams	YES
Jay Finch	YES
Joan White	YES

APPROVAL OF CITY COUNCIL MINUTES

Alderman Williams made a motion to approve the minutes from the November 9, 2015. Alderman Moore seconded the motion all approved. 6-0

CITY FINANCIALS

Alderman Fletcher made a motion to approve the City Financials to include Water & Sewer for November 2015. Alderman Williams seconded the motion. All agreed and the motion was approved. 6-0

Department Reports:

Fire Report: Chief Wright – See Attached

1. Fire Dept. received \$2000.00 in grant money. Dec 1, 2015 the new ISO rating's went in effect 6.9 to a 4.6

Police Report: Chief Caudill - See Attached Report

- 1. Chief Mike Caudill will be resigning from the Police Department on Dec. 15, 2015. He was a huge asset to the City and to the Police Department and will be truly missed by all.

Water & Sewer Committee: Brett Moore

- 1. Water & Sewer Committee met in November and discussed the following:
 - a. Radio Read Meters
 - b. New Generator

Planning Commission: No one was present

Mayor's Report: Mayor Lee updated the City on the following:

- 1. Alderwoman Winters recommended we retire the City of Cave Springs K-9 dog Ramsay. She would like to see the dog be given to Officer Jess Laird. Ramsay is getting old and is having hip issues.

Alderman Fletcher made a motion to resign K-9 Dog Ramsay and give him to Officer Jess Laird. Alderwoman White seconded the motion. All agreed and the motion passed 6-0.

- 2. Cave Springs Christmas – December 5th
 - a. Cave Springs Christmas was a huge success. We had numerous volunteers and next year will be bigger and better.
 - 1. Meet & Greet with Santa
 - 2. Fun Run
 - 3. Christmas Caroling
 - 4. Crafts at IRWS
 - 5. Pancake Breakfast
 - 6. Christmas movie at the Baptist Church
 - b. Alderman Fletcher commented that at the American Legion Christmas dinner many of the Vet's commented to him how they appreciated the City was lit up again for Christmas.
- 3. Christmas with a Cop
 - a. The Cave Springs Police Department adopted 5 Christmas families this year and partnered with the Women's Auxiliary to purchase the families things they needed and food for the holiday.
- 4. City of Distinguish Award
 - a. Mayor Lee & Alderwoman White presented Dehelia with IRWS an award that the city received at the Municipal League Conference

OLD BUSINESS:

Approval of the 2016 City of Cave Springs Budget

Alderman Fletcher made a motion to approve the 2016 City of Cave Springs Budget. Alderman Finch seconded the motion.

Mary Ann Winters	YES
Larry Fletcher	YES
Marc Williams	YES
Jay Finch	YES
Joan White	YES
Brett Moore	YES

Motion passed 6-0

NEW BUSINESS:

1. A RESOLUTION APPROVING A LEASE AGREEMENT FOR THE LEASE OF CERTAIN REAL PROPERTY OWNED BY THE CITY OF CAVE SPRINGS, ARKANSAS BY AND BETWEEN FOOD VENDOR WITHIN THE CITY OF CAVE SPRINGS, ARKANSAS

Alderwoman Winters made a motion to approve **RESOLUTION 2015-20**. Alderman Finch seconded the motion. Motion Passed 6-0

2. Review and Discuss of Ordinance No 2011-10. Establishing the Organizations, Management and Rules of Procedure for the Affairs of the City of Cave Springs City Council.

- a. Justin Eichmann recommends this needs to be discussed at a city council meeting, due to the fact Treasure / Recorder position has changed and the council has changed the organization of the meetings.

3. Approval of Water Main Bid for Highway 264

Alderman Fletcher made a motion to approve the \$247,002 bid from Seven Valley Construction for the Highway 264 Water Project. Alderman Finch seconded the motion. Motion Passed 6-0

4. Approval of Employee Bonuses

- a. Zero – 3 Years \$250.00 Bonus
- b. 3 Years - \$300.00 Bonus
- c. 4 Years - \$400.00 Bonus
- d. 5 Years - \$500.00 Bonus Max out at \$500.00

Alderman Fletcher made a motion to approve Yearly Bonuses for employees. Alderman Williams seconded the motion. Motion Passed 6-0

5. Discussion Regarding Funds for Community Building Rehabilitation.

- a. The Council has set a committee for the Community Building Project. The committee is discussing the issue to either remodel or rebuild depending on the cost. Alderman Fletcher is requesting the council to set aside \$10,000.00 to the committee to hire an engineer to come in and access the building and decide where they need to go from there.

Alderman Fletcher made a motion to set aside the \$10,000.00 for the Community Building. Alderwoman White seconded the motion. Motion Passed 6-0

6. Change of City Council Meeting Dates

- a. Move City Council Meeting to the 2nd Tuesday of the month
- b. Move the Work Session to the 4th Tuesday of the month

Alderman Fletcher made a motion to set move the council days to the 2nd & 4th Tuesday's of the month. Alderman Moore seconded the motion.

Motion Passed 6-0

Alderman Fletcher made a motion to adjourn at 7:55pm. Alderwoman White seconded the motion. All approved motion passes 6-0

Mayor Travis Lee

Kimberly Hutcheson, City Recorder